



Instructor Getting Started Guide



Table of Contents

CREATE A FITNESS DECISIONS ACCOUNT	3
EXISTING DAVISPLUS MEMBERS	4
RESETTING PASSWORDS	4
DASHBOARD	6
CREATE A CLASS	6
CLASS DETAILS	7
Class Title	7
Class Description	7
Class Start and End Dates	7
Auto-Enroll Students and Auto-Import Grades	7
Class ID	8
Confirming Class Creation	8
Using Default or Customized Settings	8
Lesson Reorder	8
PRETEST SETTINGS	9
Select Pretest Lessons	9
Pretest Due Date	10
Randomize the Pretest Questions	10
Generate Study Plan	10
Lesson Settings	11
Group Assignments for Personal Reflection Exercises	11
Exercise Start and End Dates	12
Activity Types	
Pretest	-
e-Book	13
Fitness Center	13
Wellness Labs	
Choices	5
Personal Reflection	-
Chapter Quiz Printable Tools	-
Wellness Log	13
EDIT CLASS	
DELETE CLASS	14
CLONE CLASS	14
CLASS ADMITTANCE	15
Student Enrollment	15
Admitting/Rejecting Admittance	-
	-
MANAGE INSTRUCTORS	16
'PREVIEW STUDENT VIEW' VS. 'PREVIEW STUDENT CLASS'	17



ASSIGNMENT 17
GRADING PERSONAL REFLECTION EXERCISES MANUALLY
GROUP ASSIGNMENTS
DISCUSSION FORUM19
GRADEBOOK
ACCESSING THE GRADEBOOK
Opening the Gradebook
Selecting Product/Gradebook
Class Level Details
REVIEWING STUDENT PERFORMANCE
Lesson Level
Activity Level
Compare
LMS FUNCTIONALITY
Export Gradebook
Batch Manage LMS User Names
Manage Students
FADAVIS.COM
DAVISPLUS PRODUCT PAGE
TECHNICAL SUPPORT 25

CREATE A FITNESS DECISIONS ACCOUNT

Fitness Decisions is web based and compatible with Internet Explorer 9.0 or greater, Safari 6.0 or greater, or the latest versions of Mozilla Firefox and Google Chrome.

This program utilizes responsive design and provides full functionality on Windows, Mac, Android or iOS computer, tablet, or smartphone.

Creating an account only takes a moment. **Please note that if you are an existing Davis member, you do not need to create a new account. Your Davis Plus account credentials will work here.**

To begin, go to <u>www.FitnessDecisions.com</u> click the "**Login / Join**" button in the top right corner of the screen.

FITNESS DECISIONS	

To create an account, click the "Create Account" button.

	Member Login
Enter Email Address	
Email is required.	
Enter Password	
Password is required.	
FORG	OT F .SSWORD?
New to F.A. D	ave? Signup Now!

Next, enter your account credentials:

- 1. Check the box next to "Check here for Instructor Access."
- 2. Enter your e-mail address.
- 3. Create your password.
- 4. Enter your name.
- 5. Enter your school information.
- 6. Click the "Create Account" button.

Check here for Instructor Access			
Enter Email Address			
Enter Email Address To Confirm			
Enter Password			
Enter Password To Confirm			
Enter First Name			
Enter Last Name			
United States 🔻			
Enter Institution zip code			
Select your Institution			
I want to receive emails regarding discounts, educational webinars, and new products from F.A. Davis.			
CREATE ACCOUNT CANCEL			

EXISTING DAVISPLUS MEMBERS

Once you have created an account, log into Fitness Decisions by clicking the "Login / Join" link. Enter your e-mail address and password and click the "login" button.



RESETTING PASSWORDS

You can reset your password by clicking the "**FORGOT PASSWORD**" link. Enter your e-mail address, and a link to reset your password will be e-mailed to you. If the e-mail doesn't arrive, please check your spam folder.

Existing Nember	r Login
Enter Email Address	
Email is required.	
Enter Password	
Password is required.	
FORGOT PASSWORD)?
New to F.A. Davis? Sig	
Forgotten Password?	×
Enter your email below. We will send a	a link to that email so you can reset your password.
Enter Email Address	
SEND RESET LINK	CANCEL
If you don't receive the email within a f junk folders or <u>contact our Customer S</u>	few minutes, please check your email's spam and Support Team for further assistance.

Or, you can log in and change your password at any time by going to "My Account" using the dropdown in the upper right corner. Here, enter and confirm your new password, then click "Save."

Welcomet 💽			
My Account		MY ACC	COUNT
Gradebook		* First Name	Eric
Support Center		* Last Name	Van Osten
Shopping Cart		Email Address	evo@fadavis.com
Log Out		New Password	New Password
		Confirm Password	Confirm Password
		Reviewer Name 🕐	Provide display name for product reviews sub
			Save

DASHBOARD

After logging into Fitness Decisions, the dashboard will be displayed.



After creating a class, the class information will be displayed on the dashboard.

y Dashboard		
FITNESS DECISIONS TRANSPORT	Get Fit, Stay Fit Access Expires - Monday, January 1, 2525 Preview Student View F. A. Davis.com DavisPlus produ CREATE CLASS	ict page
Class Title: EVO's C	Class	Discussion Forum Assignments 🗿 Instructors Students 🗿
Class ID: 365BCDAAC1		
Term : December 28, 201	15 - December 31, 2016	
Description : MWF 2:00		
Edit Class Details 🛛	🗙 Delete Class 🕄 📑 Clone Class 🕄	Gradebook 🛛 📝 Manage Groups 🕄
PREVIEW STUDENT C	ILASS	

CREATE A CLASS

In order to assign exercises and activities, track students' progress, and to have students' grades submitted to the gradebook, the instructor must create a class by clicking the "Create Class" button. Failure to create a class results in student work not writing to the instructor gradebook.



Class Details

After clicking the "Create Class" button, the "Create Class" page opens. This page is also referred to as the "Class Management Wizard." This is where the instructor will enter the class details.

Class Title

Instructors add the class title. This is a mandatory field.

Class Title :			

Class Description

Instructors include a description of the course. This field is optional.

Class Start and End Dates

Instructors enter the start and end dates for the class. This is a mandatory field.

Start Date:	08/24/2015	(***	End Date:	08/24/2015	(###

The start date is the date that the class will become available to the students. The end date is the date the students will no longer be able to access the class or enter work to the instructor's gradebook. After the class end date, the students will still have access to Fitness Decisions as a resource for the duration of their subscription.

Auto-Enroll Students and Auto-Import Grades

Instructors should select "Auto-enroll students" to automatically add students to the class when they submit the Class ID. The instructor will receive a notification for each enrollment. If the students completed activities in the product prior to being enrolled in the class, the instructor can choose to import those grades. The instructor will select "Auto-Import Grades" to allow students' progress to be automatically copied into the class gradebook when the students enroll in the class.



8

Class ID

Each class created within Fitness Decisions will have a unique Class ID. Instructors must provide students the unique Class ID in order for them access their Fitness Decisions class, take the assignments, and submit work to the instructor's gradebook. It is recommended that instructors distribute the Class ID to their students by e-mail, as the program will not distribute the codes to students.

Confirming Class Creation

There are three ways to confirm that the class has been successfully created. Within each option, the Class ID number is displayed.

- After entering the class details and clicking the "Save and Continue" button, a "Class Created" message will open. The Class ID will be included within the confirmation message.
- The instructor will receive a confirmation e-mail, which also includes the Class ID.
- The Class ID will be included within the Dashboard view.

Using Default or Customized Settings

After class creation, instructors will be asked if they prefer to customize settings or use default settings. Using default settings means that all of the content of Fitness Decisions will become available to students in the class at the start date, and will cease at the end date. However, if instructors would like to make adjustments to the settings – such as reordering or removing Lessons, choosing different start and end dates for activities, and removing activities the instructors are not interested in using – then they would want to choose to customize settings.

Message		
the grading rule "Initial Practice	k OK. To return to your dashboard using t	
CUSTOMIZE SETTINGS	USE DEFAULT SETTINGS	

Lesson Reorder

Instructors can drag and drop Lessons within the "Lessons Included in Class" column into their desired order; move those Lessons that are not to be included into the "Available Lessons" column to the right; then click "Save and Continue." There is also an option to "Reset" if the user would like to start from scratch.



Set Lesson Order	Return to dashboard
Class Management Wizard: Create Class / Lesson Reorder/ Pretest Settings / Lesson Sett	ings
Select display order for Lesson here	
SAVE AND CONTINUE	
Lesson Included in Class RESET	Available Lessons
Manage the display order of lessons from your class by dragging the lesson titles below to reorder them. By default all lessons are included in your class. To remove a lesson from your class, drag it to the 'Available Lessons' column.	This lists all lessons available for the product. If a lesson is not currently included in your class, it can be added by dragging from this column to the 'Lessons included in Class' column.
Getting Fit: Why Should You Care?	Drag to the right Getting Fit: Why 2 You Canto remove a
Getting Fit. willy should You Care:	lesson from
Creating a Healthy Lifestyle Drag and drop to re-order	Creating a Healthy Lifestyle student view
Starting Your Own Fitness Program	Starting Your Own Fitness Program

Pretest Settings

If instructors include a pretest, they can choose which Lessons to include, whether the questions should be randomized, and whether the students should receive a study plan. To exclude the pretest, click the button next to "Do Not Include Pretest for this Class."

Pı	retest Settings	
	Class Management Wizard: Create Class / Lesson Reorder/ Pretest Settings / Lesson Settings	
	Choose which lessons to include on your pretest and manage pretest settings. You can disable the pretest by selecting 'Do Not Include Pretest for this Class. SAVE AND CONTINUE	
	Do Not Include Pretest for this Class	0

Select Pretest Lessons

Instructors include all Lessons or a combination of Lessons within the pretest by clicking the box next to the Lesson.

Getting Fit: Why Should You Care?
✓ Creating a Healthy Lifestyle
Starting Your Own Fitness Program
☑ Developing Cardiorespiratory Fitness
☑ Improving Muscular Strength, Endurance, and Power
☑ Increasing Flexibility Through Stretching
☑ Eating Right to Fuel the Body
\blacksquare Developing and Maintaining a Healthy Body Image Through Diet and Exercise
✓ Practicing Safe Fitness
☑ Becoming a Wise Consumer
50 of 50 questions selected

Pretest Due Date

Instructors select the submission date. After the submission date passes, student grades for the pretest will not be submitted to the instructor gradebook.



Randomize the Pretest Questions

Instructors can randomize the question order within the pretest by clicking the box next to "Randomize Questions."

Randomize Questions (?)

Generate Study Plan

Instructors may choose to provide students with a study plan, which is a high level overview of the student's strengths and weaknesses based on their performance on the pretest.



After completion of pretest customization, instructors click "Save and Continue."

Lesson Settings

From the initial drop-down menu, instructors choose the Lesson to focus on. They set the default start and end dates for all assignments within this Lesson. After the assignment due date passes, the students cannot submit work to the instructor's gradebook for that Lesson. If the instructor decides not to customize this field, the assignment due date will default to the last day of the class.

The instructor can set universal grading rules for all exercises within a Lesson. They may choose to (1) have the students graded on the first attempt, (2) to allow the students to practice and review before submitting a grade, or (3) have students work in a 'Practice Only' environment without grades.

Select Lesson here	
Getting Fit: Why Should You Care?	v
Set Assignment Start Date for All Assignments in this lesson:	08/31/2017
Set Assignment Due Date for all Assignments in this	06/29/2018
lesson:	
Grading rules for all assignments within this lesson	
Grade on first attempt then Practice	
Initial Practice then Grade	
Practice Only	

Group Assignments for Personal Reflection Exercises

For Personal Reflection exercises, students write in a free-text box to answer the question. These exercises are not graded by the tool.

Instructors can choose to make these exercises "group assignments." Choosing this feature allows the students' submissions to be posted to the Group Discussion Forum where other students in the small group may view the submission and make comments and suggestions.

Set Personal Reflection in this Lesson as Group Assignment
--

Exercise Start and End Dates

Each type of assignment can be expanded and retracted to reveal the Exercises included. Users may click on the link of the Exercise to view its content in a separate tab. Start and end dates, as well as grading rules, will populate automatically based on the default settings previously chosen; however, the user can make adjustments to any particular assignment here. To remove an activity from the student view, un-check the box next to the activity name.

E-Book	E-Book				
Fitness Center					
Wellness Labs	Wellness Labs				
Choices					
Personal Reflection					
Exercise	Start Date	End Date	Grading Rules		
 Exercise 1: Open- Ended Question Group Assignment Assignment Massignment Manual Grade O6/29/2018 					
Chapter Quiz					
Printable Tools					
Wellness Log					



Activity Types

Fitness Decisions offers a number of activity types that contain exercises for the students to complete.

Pretest

This allows students/instructors to see how much information the student(s) already knows when starting the wellness course.

e-Book

The interactive e-Book can be accessed directly in each Lesson.

Fitness Center

Each Lesson includes selected step-by-step narrated exercise videos from the larger video library, followed by multiple choice questions that test student understanding and retention of the information presented in those videos. A larger video library that includes over 350 step-by-step exercise videos is available to the student at all times from the student dashboard.

Wellness Labs

Additional lab activities are available, which are similar to those in the back of every chapter in the textbook, emphasizing active learning. They start with a multiple choice quiz of foundational information needed to effectively participate in a lab. They consist of a series of open-response questions to encourage active learning. Instructors can eliminate the open response questions if they choose, so that the system will only include the multiple choice questions that are automatically graded.

Choices

Professionally recorded audio scenarios ask students to make wise choices in situations they are likely to find in college environments. This includes both open-ended and multiple choice questions.

Personal Reflection

These open response questions ask students to reflect on personal experiences and challenges with wellness. May be used with the small-group functionality.

Chapter Quiz

This is a multiple-choice quiz on chapter content.

Printable Tools

Printable PDFs of current information/guidance on wellness topics, including specific guidance on nutrition, fitness, and other aspects of a healthy life are offered here.

Wellness Log

This is a downloadable PDF for logging weekly totals for fitness, nutrition, and sleep. Students may type totals directly into the document, or they may print the document, hand-write their totals, and then scan the document/upload back into the system. The document is then sent to instructor for review. If a program has another document (limited to a single pdf file) that it wishes to use instead, then that document can still be uploaded by the student and sent to the instructor using our system.



EDIT CLASS

To amend or edit a Lesson after the class is created, instructors click the "Edit Class Details" button on the dashboard.

Class Title: EVO's Class	
Class ID: 365BCDAAC1	
Term : December 28, 2015 - December 31, 2016	
Description : MWF 2:00	
🔀 Edit Class Details 🛛 🗙 Delete Class 🖓	I
PREVIEW STUDENT CLASS	

DELETE CLASS

To delete the class, instructors click "**Delete Class**" on the dashboard and approve the validation message.



CLONE CLASS

If an instructor teaches the same class to multiple sections or from semester-to-semester, they may want to copy, or "clone" the class. To clone the class, instructors click "**Clone Class**" on the dashboard, then adjust the class customization settings as needed.



CLASS ADMITTANCE

Once an instructor has created a class and shared the Class ID with the students, the students will place a request within Fitness Decisions to join the class. **If the instructor did not check the "auto-enroll students" checkbox when they created that class, they must admit the students into the class before the students can view the instructor's assignments and submit work to the instructor's gradebook.**

When a student is waiting to be admitted into a class, an alert will be displayed on the Dashboard. The number of students waiting to be admitted will be displayed next to "Students." To admit or reject students into a class, instructors click the "Students" button.

Student Enrollment

To begin admitting students into the class, instructors locate the student's name on the Notifications area on the Manage Students page.

<u>Discus</u>	ssion Forum <u>Assignments</u> 0 <u>In</u>	structor 1 Students 0	
□ Selec	t All Reason for rejection	ACCEPT ALL REJECT ALL	
Notifi	cation		
	Student Name	Email	Action
	Sample Student	Sample@yahoo.com	ACCEPT REJECT Reason for rejection

Admitting/Rejecting Admittance

To accept a student into the class, instructors click the "Accept" button located to the right of the student's name. Next, they confirm the student enrollment by clicking "OK." An "Enrolled" confirmation message will be displayed after the instructor has accepted a student into the class.

An instructor may choose to prevent a student from joining their class. To do this, the instructor clicks the "Reject" button located to the right of the student's name. Additionally, the instructor may enter a reason for rejecting a student prior to rejecting them from the class; this is an optional field. A confirmation message will be displayed after the student is rejected from the class.

Instructors can bulk-approve or reject students by clicking "Select All" button and then "Accept All" or "Reject All."

MANAGE INSTRUCTORS

Instructors have the ability to add multiple instructors to a class by clicking on "Manage Instructors," then "Add New," and then entering an e-mail address to invite another instructor to the Class. If the instructor is already registered to Davis*Plus*, their information will be pre-populated on the next page; otherwise, the user enters the info.

lass Title: EVO's Clas	SS				Discussi	on Forum	Assignments 0	Instructors S	Student
lass ID: 365BCDAAC1									
erm : December 28, 2015 -	December 31,	,2016			-				
escription : MWF 2:00									
Edit Class Details 🕑	🗙 Delet	e Class 😧	Clone	Class 😧 📋	M Gradebook		Manage Groups)	
PREVIEW STUDENT CLAS	ss								
nage Instructor					B	eturn to dashboard	1		
ClassID: 365BCDAAC1					B	'eturn to dashboard			
ClassID: 365BCDAAC1 Class Name: EVO's Class					B	teturn to dashboarc			
ClassID: 365BCDAAC1	mber 31.2016				B	teturn to dashboard			
ClassID: 365BCDAAC1 Class Name: EVO's Class Class Description: MWF 2:00	mber 31,2016		~			teturn to dashboard			
ClassID: 365BCDAAC1 Class Name: EVO's Class Class Description: MWF 2:00 Class Term: December 28,2015- Dece	mber 31,2016		~			teturn to dashboars			
ClassID: 365BCDAAC1 Class Name: EVO's Class Class Description: MWF 2:00 Class Term: December 28,2015- Dece	mber 31,2016		~			felum to dishboard			
ClassID: 365BCDAAC1 Class Name: EVO's Class Class Description: MWF 2:00 Class Term: December 28,2015- Dece	mber 31,2016		`	<u> </u>					
ClassID: 365BCDAAC1 Class Name: EVO's Class Class Description: MWF 2:00 Class Term: December 28,2015- Dece Master Instructor: Erk: Van Oxfen		Access Type	Status	Lest					

The instructor will be prompted to choose what type of access to grant to the new instructor (Click the question mark icon for help). If the instructor is already a registered user of F. A. Davis, their status will change to "approved" upon closing this alert window. If the instructor is not yet a registered user of F. A. Davis, their status will remain "pending" until they complete their registration, which will then be followed by our internal approval process (24 business hours) before the status is updated to "approved."

Add Instructor to cla	ass		×
Search Instructor	cvk@FADA	VIS.com	
SEARCH	1		
Search Results			
Name		Email	
Colleen Keenan		cvk@fadavis.com	
Select Access Type :	Full Access	2 Olick for explanations	
Lead : 🔲 👩	Full Access	of Access Types	
ADD	Edit Class		
3	Read Only		

The initial instructor (and any instructors who have been granted "Full Access" rights) always has the option to add more instructors, edit the type of access of existing instructors, or remove instructors from the class.



'PREVIEW STUDENT VIEW' VS. 'PREVIEW STUDENT CLASS'

On your Dashboard, select **Preview Student View** to review all lessons and activities "out of the box" – in the standard layout presented to the students.

Get Fit, were bread	Get Fit, Stay Fit Access Expires - Monclay, January 1, 2525 Preview Student View FADavis.com DavisPlus product page CREATE CLASS E-BOOK
72 FITNESS	

Or, select Preview Student Class to review content for a specific class you've created and customized.



ASSIGNMENT

Personal Reflection exercises are not graded by the tool. When a Personal Reflection exercise needs to be graded by the instructor, an alert will appear on their dashboard that there are assignments waiting to be graded.

Grading Personal Reflection Exercises Manually

To access the assignment, the instructor clicks "Assignment," and clicks the Exercise name.





Student Name	Email	Lesson Name	Activity Type	Excercise Name
Eric	eric.vanosten@gmail.com	Getting Fit: Why Should You Care?	Personal Reflection	Exercise 1: Open-Ended Question

Instructors can enter a score and feedback in the free text boxes provided. This feedback will appear in the "Instructor's Feedback" area of the student's dashboard.

Student Name:Eric Van	Osten Submitted On	: 12/28/2015										
Getting Fit: Why S Personal Reflection Exercise 1: Open	Should You Care?											
-	Each of the 10 leading health indicators is associated with one or more objectives from <i>Healthy People</i> 2020. Pick one of the leading health indicators described in the text that is the most important to you and explain why it is meaningful to your own health and											
Answer: Tobacco Use ?Reduce tobacco use by adults. Cigarette smoking. (Objective 27-1a) ?Reduce tobacco use by adolescents. Cigarettes (past month). (Objective 27-2 Reduce the proportion of children who are regularly exposed to tobacco smoke at home. (Objective 27-9*)												
Score : Feedback/Comment :												
	(Max.1000 characters)											
Class-title : EVO's Class		Student Dashboard	Printable Tools • Nutrition Calculator • Wellness Log									
DECISIONS WIII	et Fit, Stay Fit liam E. Prentice xess Expires : December 27 , 17	Instructor: Eric Van Osten Class Id: 365BCDAAC1 Class Term: December 28, 2015 - December 31, 2016 Last Accessed: December 28, 2015 Remaing days: 370 days	 Gradebook Discussion Forum Instructor's feedback Video Library Glossary e-Book 									

Group Assignments

If instructors choose to make the Personal Reflection exercises a group exercise, they can create groups within the class by clicking: "Manage Groups" on the dashboard and clicking the "Custom Create Groups" or "Auto Create Groups" button. The option to delete groups is also available.



Class Title: EVO's Class Class ID: 365BCDAAC1	Discussion Forum Assignments (0) Instructors Students (0)
Term: December 28, 2015 - December 31, 2016	
Description : MWF 2:00 <u>Edit Class Details</u> <u>Edit Class Details</u> <u>Edit Class Details</u>	Gradebook 🛛 🔀 Manage Groups 🕄
PREVIEW STUDENT CLASS	
Manage Groups	Return to dashboard
Class Name : EVO's Class	Class Description : MWF 2:00
Class Term : December 28, 2015 - December 31, 2016	Product Name : Get Fit, Stay Fit

DISCUSSION FORUM

If instructors choose to make the Personal Reflection exercises "group assignments," then the students' submissions will be posted to the Group Discussion Forum where other students in the small group may view the submission and make comments and suggestions. Instructors click on whether they want to start a class or group discussion forum, clicks on "Create a Topic," and completes the fields on the following page.

Class Title: EVO's Class Discussion Forum Assignments • Instru Class ID: 365BCDAAC1	<u>uctors</u> <u>Students</u> O
Term : December 28, 2015 - December 31, 2016	
Description : MWF 2:00	
📝 Edit Class Details 🛛 📔 🗙 Delete Class 🕄 📔 Clone Class 🕄 🛛 🔤 Gradebook 🕄 🛛 🏹 Manage Groups 🕄	
PREVIEW STUDENT CLASS	
Class Discussion Forum Group Discussion Forum	CREATE TOPIC

Discussion Forum		<u>Return to dashboard</u>
Create Thread		Back to Topic List
Class Name : EVO's Class Product Name : Get Fit, Stay I	Class Term : December 28, 2015 - December 31, 2016 Fit	
Topic:	Title	
Description:	B / U Asc E E E E E Styles Format Font Size Image:	
Attach File:	Browse	
	PUBLISH SAVE Cancel	

GRADEBOOK

Each class within Fitness Decisions will have a gradebook that can be incorporated into a Learning Management System (LMS).

Accessing the Gradebook

To access the information, there are a few simple steps to follow.

Opening the Gradebook

From the instructor dashboard, instructors click on the link for "Gradebook."



Selecting Product/Gradebook

Two drop-down menus allow instructors to choose the version of the product as well as class they want to access.



Select Product/ Select Class Gradebook		
Get Fit, Stay Fit	EVO's Class	

Class Level Details

The students' performance reports appear across the bottom of the page. Included are their names, email addresses, status, overall average grades, and time spent. Additionally, there are links to "View Details" of individual student work and to "Compare" students against the class average.

Gradebook De	tails											
Reveal grade:		All Assignments		0	9							
Name 🔶	Email	\$	Status	÷	Grade (%)	÷	Details \$		Time Spent 🔶	Cor	mpare	¢
Van Osten, Eric	eric.van	osten@gmail.com	Not Started		NA		View Details		Oh Om Os	Co	mpare	

Reviewing Student Performance

There are a number of ways to review student work at a high level or in detail.

Lesson Level

A "Student Search" option allows the instructor to find a particular student by using the student's name or e-mail address.

Student Search				
Name	\checkmark	Search	SEARCH	Reset

Clicking on "View Details" allows instructors to see a student's grades broken down by each Lesson.

Gradebook Det Reveal grade:	All Assignments		• 0	/		
Name 🗢	Email 🔶	Status 💠	Grade (%) 🔶	Details 🔶	Time Spent 🔶	Compare 🔶
Van Osten, Eric	eric.vanosten@gmail.com	Not Started	NA	View Details	Oh Om Os	Compare

Details in the Lesson Level view include the Lesson name, status, grade for each individual Lesson, time spent, and a link to view more details of each Lesson (Activity Level).

Activity Level

From the Lesson Level screen, clicking on "View Details" will bring instructors to the Activity Level page, where they can see the student's status, score, number of attempts, time spent, and any feedback for each activity within a Lesson.

Fitness Decisions | Instructor Getting Started Guide



Lesson Name 🔶	Status 💠	Grade (%) 🔶	Details \$	Time Spent 🗢
Pretest	Not Started	NA		Oh Om Os
Getting Fit: Why Should You Care?	Not Started	NA C	View Details	Oh Om Os
Creating a Healthy Lifestyle	Not Started	NA	View Details	Oh Om Os

Reveal grade:	All As	signments	\checkmark	0					
COMPARE WIT	H CLASS								SAVE FINAL SCORES
Type 💠	Title 💠	Due Date 🔶	Completed Date	Status 💠	Score(%) \$	Attempts \$	Time Spent 🗢	Final Scores	Feedback /Comments
E-Book	e-Chapter			Not Started	Non- gradeable exercise	0	Oh Om Os		
Fitness Center	Exercise 1.1: Videos			Not Started	Non- gradeable exercise	0	Oh Om Os		
Fitness Center	Exercise 1.2: Multiple Choice Questions	January 8, 2016		Not Started		0	Oh Om Os		

Instructors have the ability to override scores of any completed Activities by clicking in the "Final Scores" column, replacing the percentage score, and then clicking "Save Final Scores." These scores will report back to both the instructor and student gradebooks.

COMPARE WITH	ЧC	CLASS					(0		SAVE FINAL SCORES
Туре	¢	Title	\$ Due Date	÷	Completed Date	Status	¢	Score(%) \$	Atten., is 🕈	Time Spent 🗢	Final Scores	\$ Feedback /Comments
Pretest		Pretest	August 28,2015		August 4,2015	Complete	d	40	1	0h 1m 16s	40	

Compare

There are two ways to compare a student's work against the average score of the full class:

- 1. From the Gradebook Details (Class Level), click on the "Compare" link in the last column.
- 2. Click the "Compare with Class" button on the Lesson Level or Activity Level pages.



Option 1:

Gradebook Det	tails					
Reveal grade:	All Assignme	All Assignments				
Name 💠	Email	♦ Status ♦	Grade (%) 🔶	Details	Time Spent	Compare
Van Osten, Eric	eric.vanosten@gmail.c	om Not Started	NA	View Details	Oh Om Os	Compare

Option 2:





LMS Functionality

Fitness Decisions has the ability to integrate with a number of Learning Management Systems.

Export Gradebook

Clicking on the "Export Gradebook" button allows instructors to choose which LMS they use and then have a spreadsheet generated that can be edited and then uploaded to an LMS. The question mark icon next to the button provides links to more details about each option.



In order for students to appear correctly in the instructor's exported gradebook, the instructor must assign each student a LMS username to students using the Batch LMS User Names or Manage Students function.

Batch Manage LMS User Names

If instructors want to integrate their student gradebook records into their LMS, they can click on "Batch Manage LMS User Names" to link the students to their LMS usernames. Step-by-step directions are provided.

Manage Students

The "Manage Students" button allows the instructor to manage enrollments and gradebook LMS usernames for the class.



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Instructors may peruse other F. A. Davis offerings and information on the company's main web page.



DAVISPLUS PRODUCT PAGE

The Davis*Plus* product page contains instructor resources for lecture planning, testing, and reference related to the Get Fit, Stay Fit title.





TECHNICAL SUPPORT

If instructors have any problems with the product, they should call 888-323-2847 or e-mail <u>support@fadavis.com</u>. They should also review the online Support Center, which offers helpful videos and other support information. The Support Center link is at the top right of the dashboard, in the drop-down menu.



Instructors may choose from a variety of sources for help and support, including videos, documents, and connections to our customer service representatives.

