



# Student Getting Started Guide



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# **CREATE A DENTAL CARE DECISIONS ACCOUNT**

Dental Care Decisions is web based and compatible with Internet Explorer 9.0 or greater or the latest versions of Mozilla Firefox, Google Chrome, and Apple Safari. This program utilizes responsive design and provides full functionality on Windows, Mac, Android or iOS computer, tablet, or smartphone.

Creating an account only takes a moment. **Please note that if you are an existing Davis member, you do not need to create a new account. Your Davis Plus account credentials will work here.** 

To begin, go to <u>www.DentalCareDecisions.com</u> and click the "**Login / Join**" button at the top right corner of the page.

F.A. DAVIS Browse Sites					LOGIN/JOIN
THE DECED	ABOUT PRODUCT	FOR STUDENTS	FOR INSTRUCTORS	SUPPORT	REQUEST A DEMO

Click the "Create Account" button.

Enter Email Address	
Email is required.	
Enter Password	
Password is required.	
	IDGIN
F	ORGO PASSWORD?
	Davis 2 Olympur Marul

Next, enter your account credentials:

- 1. **Do not** check the box for Instructor Access.
- 2. Enter your email address.
- 3. Create your password.
- 4. Enter your name.
- 5. Enter your school information.
- 6. Click the "Create Account" button.



Check here for Instructor Access				
Enter Email Address				
Enter Email Address To Confirm				
Enter Password				
Enter Password To Confirm				
Enter First Name				
Enter Last Name				
United States				
Enter Institution zip code				
Select your Institution				
✓ I want to receive emails regarding discounts, educational webinars, and new products from F.A. Davis.				
CREATE ACCOUNT CANCEL				

### **EXISTING DAVISPLUS MEMBERS**

Once you have created an account, log into Dental Care Decisions by clicking the "Login / Join" link. Enter your email address and password then click the "login" button.





### **RESETTING PASSWORDS**

You can reset your password by clicking the "**FORGOT PASSWORD**" link. Enter your e-mail address, and a link to reset your password will be e-mailed to you. If the e-mail doesn't arrive, please check your spam folder.

Evisting No.	mber Login		
Enter Email Address	liber Lögili		
Email is required.			
Enter Password			
Password is required.	N SSWORD?		
New to F.A. Davi	S? Signup Now!		
Forgotten Password?			×
Enter your email below. We will se Enter Email Address	end a link to that email so	o you can reset your password	
SEND RESET LINK	CANCEL		
If you don't receive the email with junk folders or contact our Custor	in a few minutes, please <u>ner Support Team</u> for fu	check your email's spam and rther assistance.	

Or, you can log in and change your password at any time by going to "My Account" using the dropdown in the upper right corner. Here, enter and confirm your new password, then click "Save."

Welcomet		
My Account	MY ACC	OUNT
Gradebook	* First Name	Eric
Support Center	* Last Name	Van Osten
Shopping Cart	Email Address	evo@fadavis.com
Log Out	New Password	New Password
	Confirm Password	Confirm Password
	Reviewer Name ⑦	Provide display name for product reviews su
		Save Cancel

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# **ACCESS CODES**

After you have successfully created the account, you should be taken directly into the site. However, you still need to enter an Access Code to work and utilize the product.

An Access Code is on the inside cover of new text books. Or you may purchase an Access Code at

www.DentalCareDecisions.com.



# **CLASS ID**

You must enter your instructor's unique Class ID number in order to access your instructor's class, take your instructor's assignments, and submit work to your instructor's gradebook. The Class ID will be provided to you by your instructor. Your class ID can be added after you create an account and log in.

	Enter/Buy	<u>ss ID</u>
Dental Hygiene Rachel Kearney Henry FADavis.com   DavisPlus product page Access Expires - May 27, 2018		

After you have entered the Class ID number, your instructor will admit you into the class. Please note that work conducted outside of your instructor's class will not be reported to your instructor's gradebook.

# DASHBOARD

After logging into Dental Care Decisions, the dashboard will be displayed. Initially the student will not see any classes. However, upon entering the Class ID and receiving the instructor's acceptance, the class will appear.

		Enter/Buy Access Code 🛛 🥳	Insert Class ID 0
Dental Hygiene         Rachel Henry         F. A. Davis.com   DavisPlus.         Access Expires - March 15,	product page 2018		
Class Title : Dental Hygiene 101 Instructor Name : Eric Van Osten Description : MWF 3:00 Class Term : March 15, 2016 - July 15, 2016 Last Access : March 15, 2016 Remaining Days : 109 Next Due Assignment   Instructor's Feedback (0)	Discussion Forum   My Gradebook	Class	
		Click here if you wish to un-e	nroll from this Class

# **ACCESSING MODULES**

A Dental Care Decisions class includes modules, where students will complete the activities. After the instructor admits the students into the class, they can access the "Next Due Assignment" by clicking the link, or view the overall class by clicking the "Enter" button on the dashboard.



# **CLASS DASHBOARD**

The Class Dashboard will display all modules. Students click the module they would like to work on.



Class Dashboard			Return to dashboard
Class-title : Dental Hygiene 101			
Rachel Henry Access Expires : Mar	<b>NE</b> ch 15, 2018	Instructor: Eric Van Osten Class Id: A2F07CBEFB Class Term: March 15, 2016 - Juhr 2, 2016 Last Accessed: March 15, 216 Remaining days 2, 2 days	<ul> <li>Gradebook</li> <li>Discussion Forum</li> <li>Instructor's feedback</li> <li>Instructor's feedback</li> <li>e:Book</li> <li>Pronunciation Guide</li> </ul>
Dental Hygiene as a Profession		Progress 🔍 🚺 🔍	۲
Legal and Ethical Considerations		Progress 🕚 🕘 🖲	۲
Communication Skills		Progress 🕚 🌒	۲

# **ACCESSING ACTIVITIES**

To access an activity, students click the module to expand its content. There are many activities available in each module. Students click on each to expose the activity links and begin working.



### Progress

Each module has a progress bar that turns green as activities are completed.

Dental Hygiene as a Profession		Progress • • •
е-воок	>	e-Chapter
		Not Started Start Date : March 15, 2016
		End Date : Not Set



### **Activity Types**

Dental Care Decisions offers a number of activity types for the students to complete.

#### e-Book by Module

The interactive e-Book can be accessed directly in the product, divided by module.



#### Hot Spot

Hot Spot exercises introduce students to both anatomy and physiology as well as equipment. Students will be asked to identify specific aspects of the anatomy or the specific pieces of equipment by moving their cursor to the correct location on the screen and clicking on it. The results screen will show if students have selected the correct location. If students select the incorrect location, the result screen will show where they should have selected (shaded in green).





#### Fill-In Procedure

Students use this activity to practice the procedures that they read in the text by selecting the missing step. The student has to know the procedure well enough to select the missing step over the distractors.



#### Audio Scenario

These case studies introduce students to various scenarios that they are likely to encounter in professional practice, where they would need to make a decision. They are professionally recorded audio scenarios (one to four minutes long) between either a Dental Hygienist and a patient, or a Dental Hygienist and a colleague. These teach important aspects of dental hygiene care and expose students to situations that they might not be exposed to within their regular clinical rotations. The student can listen to the audio as many times as they need to and will be prompted to answer critical thinking questions directly related to what they just listened to. A rationale is provided for the answer to each question.



#### Communication Exercises

Students type answers to the question in the free text field provided, then click "Submit." Communication Exercises gives students the opportunity to freely write how they would impart patient education or how they might communicate with their health care colleagues. Instructors may



choose to assign these activities to small groups, which allow students to view and respond to the submissions of others.



#### Interactive Electronic Flash Cards

Key terminology is presented in electronic flash cards. Like the rest of the product, these can be accessed on handheld devices so that students on-the-go can review them wherever they are, whenever they want.



#### Module Test

Each module has a comprehensive test of 20 multiple choice questions that will assess students' understanding of the content within the module.



1.	Which of the following statements describes decision-making in health care today?
	○ A. It is paternalistic.
	○ <b>B.</b> It is dentist-centric.
	○ <b>C.</b> It is maternalistic.
	$\bigcirc$ <b>D.</b> It is shared.
SU	ВМІТ

### **PRACTICE MODE**

Before students begin working on an activity, they should check to see if they are in "**Practice Mode**." The words "Practice Mode" will be displayed on the top right corner of the screen.



In Practice Mode, students may practice as many times as desired by choosing "Review" when they complete an activity. They may choose to submit work to the gradebook by clicking "Grade" when ready (up to the deadline).



Work completed in Practice Mode will not be submitted to the student's gradebook until students click the "Grade" button. However, work performed in Practice Mode does count toward "viewed/attempts" and "time spent" in the gradebook. After initial review, the results in Practice Mode cannot be reviewed again after closing out of the feedback screen.



Activities appear as "complete" only after being submitted and after the feedback screen appears. It is recommended that students complete excercises completely before leaving the program, to avoid potentially losing work.

If a student is not in Practice Mode, the top right corner of the activity screen will be blank. In that case, the grade will be submitted to the student's gradebook when "Grade" is clicked.

### **DISCUSSION FORUM**

A Discussion Forum can be accessed from the Dashboard.



Students choose whether they want to view the Class Discussion Forum (where instructors post topics for students to comment on) or the Group Discussion Forum (where group discussion threads from Short Answer activities will post). The available topics will show the latest replies. Students click the topic to add their own response on the following page by clicking "reply," entering text, and then clicking "Add." The option to print is also available.

Class Discussion Forum     Group Discussion Forum					
	Click here to reply				
	Торіс	Last Replies			
	Plaque build-up				
	What are some risks associated with excessive plaque build-up?	No Reply			
	By Eric Van Osten   March 29, 2016   0 replies				





### **INSTRUCTOR'S FEEDBACK**

When the instructor manually assesses the students' answers to Communication Exercises, the instructor feedback will appear here. As new feedback is submitted, the number of pending pieces of feedback available for student review will appear next to the "Instructor's feedback" link.



### e-BOOK

Students can access the comprehensive e-Book through the "e-Book" link at the top of the page.



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# **PRONUNCIATION GUIDE AND GLOSSARY**

A Pronunciation Guide is available for every term in the text. Students can search by letter or module.



Clicking on the speaker next to a term will play the audio pronunciation. A glossary is also available here that students can click to access definitions.

Lesson: Select All Search Text SEARCH	
A B C D F F G H I J K L M N O P Q R S T U V W X Y Z	D
Glossary     Click here to access definitions of the terms below in the <i>Glossary</i> .	
Term Audio Pronunciation	
abfraction	

# **GRADEBOOK**

Students have access to a gradebook from the dashboard.

Class-title : Dental H	Hygiene 101		
	<b>Dental Hygiene</b> Rachel Henry Access Expires : <b>March 15, 2018</b>	Instructor: Eric Van Osten Class Id: A2F07CBEFB Class Term: March 15, 2016 - July 15, 2016 Last Accessed: March 15, 2016 Remaining days: 109 days 6 Updates	<ul> <li>Gradebook</li> <li>Discussion Forum</li> <li>Instructor's feedback</li> <li>e-Book</li> <li>Pronunciation Guide</li> </ul>

### **Gradebook Details**

After students have accessed their gradebooks, they will be able to view the status of their work, grades, and time spent within a module. They may also click the "View Details" links to review their performance on each activity. The option to print is available.

Module Name +	Status 🔶 🔶	Grade (%) 🗘	Details +	Time Spent +
Dental Hygiene as a Profession	Completed	14	View Details	0h 1m 42s
Legal and Ethical Considerations	In Progress	25	View Details	0h 0m 36s
Communication Skills	Not Started	NA	View Details	0h 0m 0s

Туре	Title \$	End Date 🔶	Completed Date	Status +	Score(%) \$	Attempts 🗢	Time Spent 🜩	Feedback \$
Audio Scenario	Audio Scenario Exercise 1	March 31,2016	March 29,2016	Completed	25	1	0h 0m 36s	
Audio Scenario	Audio Scenario Exercise 2	March 31,2016		Not Started		0	0h 0m 0s	

### **Class Comparison**

Students can compare their performance with the average performance of the rest of the class by clicking the "Compare with Class" button, either on the Module Level or Activity Level gradebook pages.

CO	OMPARE WITH CLASS		+									PRINT
Ţ	уре	•	Title 🔹	•	End Date	¢	Completed Date	Status 🗢	Score(%) ¢	Attempts +	Time Spent 🔶	Feedback ¢
A	udio Scenario		Audio Scenario Exercise 1		March 31,2016	;	March 29,2016	Completed	25	1	0h 0m 36s	
A	udio Scenario		Audio Scenario Exercise 2		March 31,2016	;		Not Started		0	0h 0m 0s	



# **TECHNICAL SUPPORT**

If students have any problems with the product, they should call 888-323-2847 or e-mail <u>support@fadavis.com</u>. They should also review the online Support Center, which offers helpful videos and other support information. The Support Center link can be found at the top right of the dashboard, in the drop-down menu.



Students may choose from a variety of sources for help and support, including videos, documents, and connections to our customer service representatives.

