



Student Getting Started Guide

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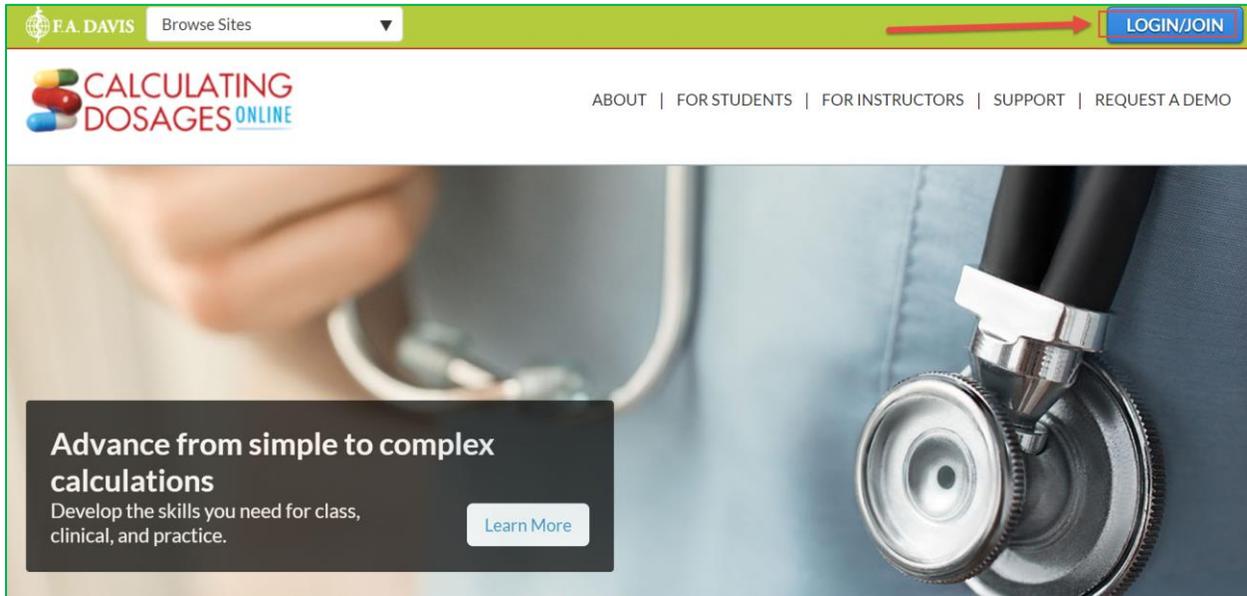
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LOG IN

Calculating Dosages Online is web-based and compatible with Internet Explorer 9 or greater and the latest versions of Apple Safari, Mozilla Firefox, and Google Chrome.

To begin, go to the website, www.DosageCalc.com, and click the “Login/Join” button, located in the top right corner of the screen.

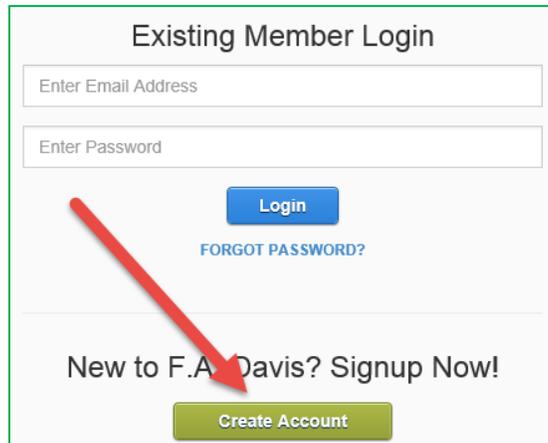


If you have an existing account with F. A. Davis, log into Calculating Dosages Online by entering your e-mail address and password, then clicking the “login” button.

Existing Member Login

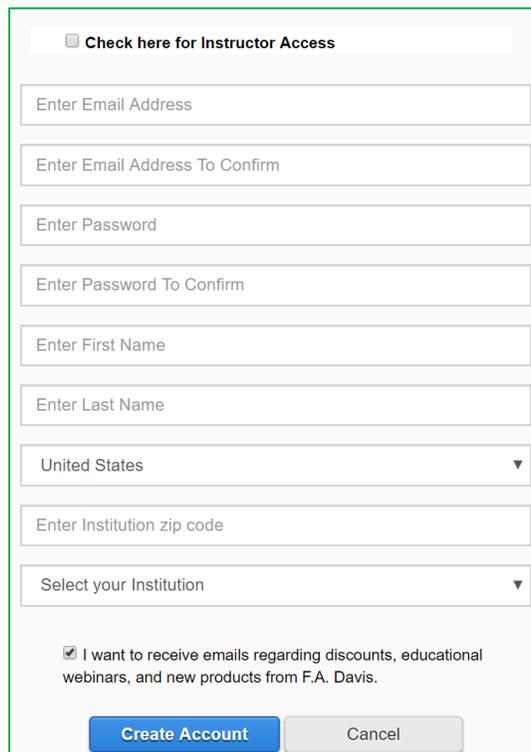
CREATE A DAVISPLUS ACCOUNT

To create a new account, click the “**Create Account**” button.



Next, enter your account credentials:

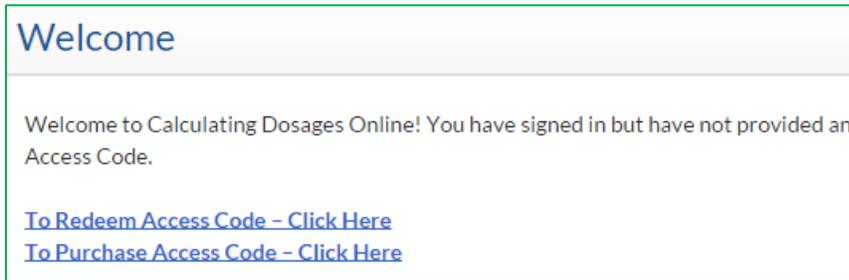
1. **Do not** check the box for Instructor Access
2. Enter your e-mail address (use your school-provided e-mail).
3. Create your password.
4. Enter your name.
5. Enter your school information.
6. Click the “Create Account” button.



ACCESS CODES

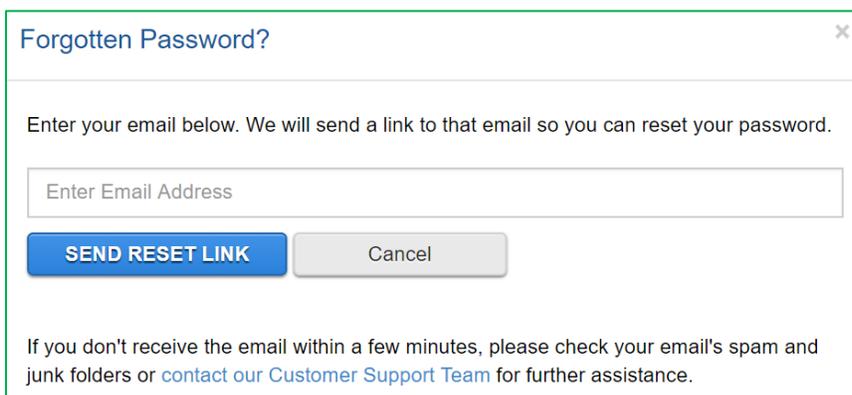
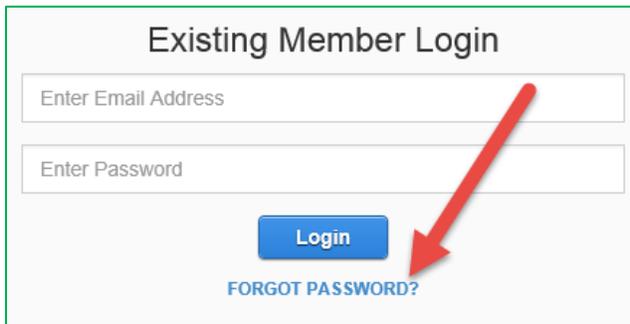
After you have successfully created the account, you should be taken directly into the site. However, you still need to enter an **Access Code** to utilize the product.

Access Codes can be obtained by: (1) purchasing an Access Code Folder at the bookstore, or (2) purchasing an Access Code at DosageCalc.com. You will be prompted to purchase or enter an access code after your account has been created.

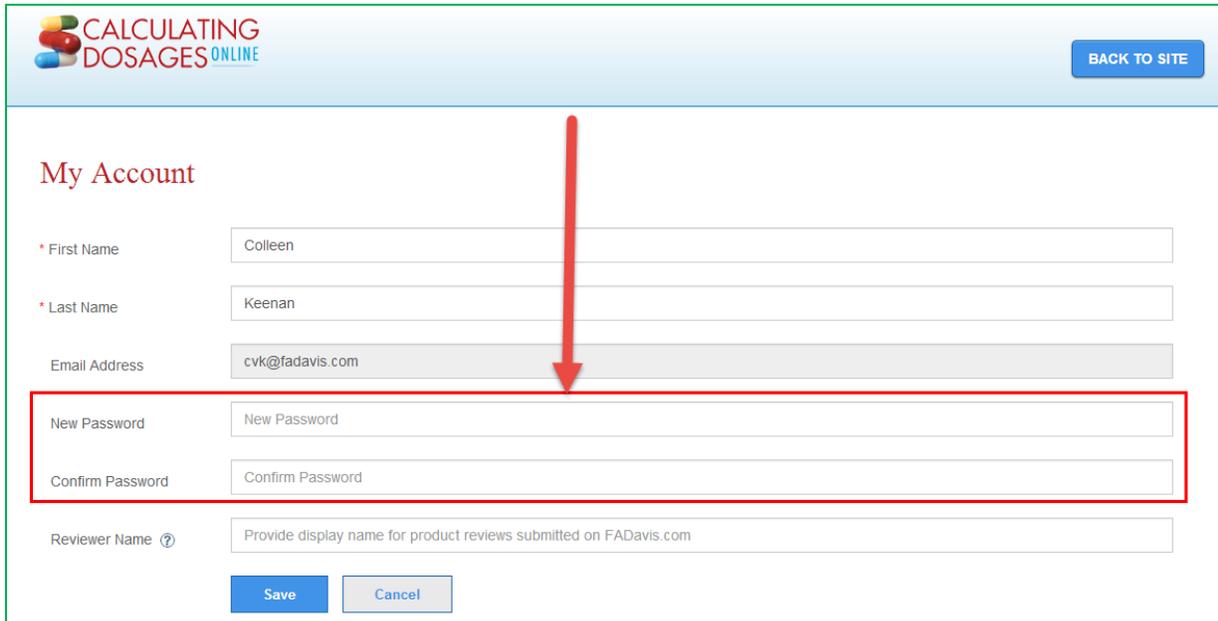
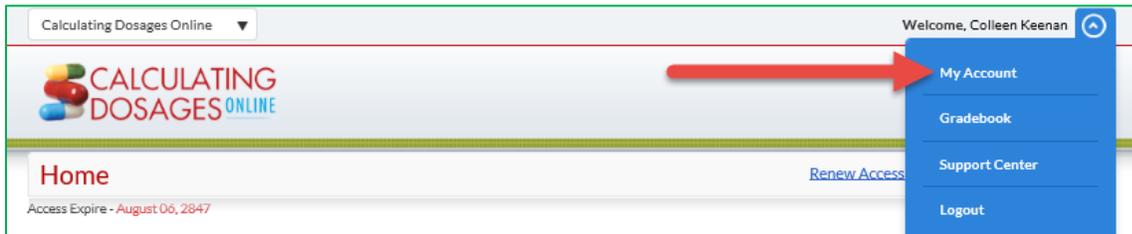


RESETTING PASSWORDS

You can reset your password by clicking the “**FORGOT PASSWORD**” link at the login page. Enter your e-mail address, and a link to reset your password will be sent to you. If the e-mail doesn’t arrive, please check your spam folder.



Or, you can change your password at any time by going to the "My Account" area of [DosageCalc.com](https://dosagecalc.com).



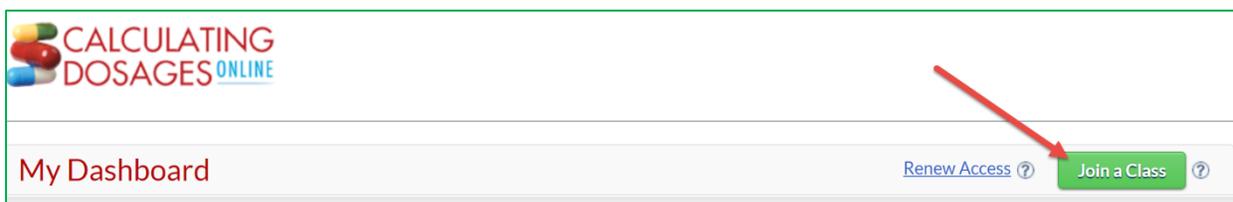
CLASS ID

After you log into DosageCalc, you will be taken to the Dashboard.

In order to submit work to your instructor's gradebook, you must enter a Class ID. The Class ID will be provided to you by your instructor.

Join a Class

At the top of the dashboard, click the "Join a Class" button. Enter the Class ID and then click the "Join Class" button.



Join a Class

If you are part of a class, your instructor will give you a class ID that will link you to the assignments associated with that class. If you have an ID, enter it in the box below.

By entering a Class ID, you give your instructor permission to monitor your progress and modify the default settings for this product, such as access to topics and activities and progress.

Your instructor will need to confirm your enrollment before you gain access to the class.

To avoid losing any work based on instructor class set up preference, we strongly recommend waiting to complete any work until you are accepted into your instructor's class.

If you join a class, your Independent Study will no longer appear on your dashboard.

Class Code:

[How do I find my Class ID?](#)

After your instructor has accepted your enrollment request (or automatically if your instructor chose to auto-enroll students), the class will be displayed on the Dashboard. Once accepted, begin working within the class by clicking the "Enter" button.

My Dashboard [Renew Access](#)

Class Title: Heather's Class 2 Access expires on **June 23, 2019**

Instructor Name: Eric Van Osten

Class Term: December 28, 2015- March 01, 2016	Last Access: August 26, 2015	Remaining Days: 65
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[Next Due Assignment](#) [My Gradebook](#)

[Click here](#) if you wish to un-enroll from this class

Un-enroll from a Class

If needed, you can un-enroll from an instructor's class. Please note that if you un-enroll from a class, you will still have access to the product for the remainder of your subscription period. However, you will no longer be enrolled in an instructor's class and will be unable to submit work to that instructor's gradebook.

My Dashboard [Renew Access](#)

Class Title: Heather's Class 2 Access expires on **June 23, 2019**

Instructor Name: Eric Van Osten

Class Term: December 28, 2015- March 01, 2016	Last Access: August 26, 2015	Remaining Days: 65
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[Next Due Assignment](#) [My Gradebook](#)

[Click here](#) if you wish to un-enroll from this class

MODULES

Once students have entered the class, the class details and “Modules” will be displayed. To begin working, they click on a Module.

The screenshot shows the 'Home' page of a course. At the top left, it says 'Home' and 'Renew Access'. There is a field for 'Insert Class ID'. The main content area is divided into two sections. The first section is for 'Dosage Calc 101', which includes class details like Instructor Name, Class Term, Last Access, and Remaining Days. A red box labeled 'Class Details' is drawn around this information. To the right of this section are several navigation links: 'Next Due Assignment', 'My Gradebook', 'Launch Student Workbook', 'Interactive Dosage Calculators', and 'Davis Plus Resource Page'. The second section is for 'Basic Math Review' and 'Methods of Calculation', each with a progress indicator and a right-pointing arrow. A red box labeled 'Modules' is drawn around these two sections.

Topics, Subtopics, Tests, and Reviews

Each Module contains Topics, Tests, and Reviews. Each Topic has Subtopics. Subtopics typically include **Practice Exercises** that are **not graded**. However, time spent and number of attempts spent on a Subtopic will be recorded in the gradebook. To begin working, students click on a Subtopic.

The screenshot shows the 'Basic Math Review' module page. On the left is a sidebar with a list of topics: 'Fractions', 'Decimals', 'Roman Numerals', 'Module Review', and 'Module Tests'. A red box labeled 'Topics' is drawn around the 'Fractions' topic. The main content area shows the description for 'Fractions' and a list of subtopics: 'Introduction to Fractions', 'Addition of Fractions', 'Multiplication of Fractions', 'Lowest Common Denominator', 'Subtraction of Fractions', and 'Division of Fractions'. A red box labeled 'Subtopics' is drawn around this list. At the bottom of the sidebar, 'Module Review' and 'Module Tests' are listed, with a red box labeled 'Reviews and Tests' drawn around them.

Navigation

Students have a number of ways to navigate the content and resources.

Navigation Buttons

Students use the navigation buttons on the bottom of the screen to work through a Subtopic.

Whole Numbers and Fractions

🔍
☰
👤
📅

A whole number is a numeral that represents the amount or quantity of something. When you learned to count, you used whole numbers. A fraction represents a part of the whole.

A **whole number** represents the amount or quantity of something.
[\(See Figure 1\)](#)

A **fraction** represents a part of a whole.
[\(See Figure 2\)](#)



1 Apple

Figure 1



$\frac{1}{2}$ of an Apple

Figure 2

📄 Concepts
📄 Terms
📄 Test

⏪ Prev
Next ⏩

Rationales

When answering questions in the Subtopics (which are not graded), students click on “View Rationale” to view the rationale.


Welcome, Colleen Keenan

Home > Basic Math Review > Fractions > Subtraction of Fractions
Practice Mode

Practice exercise: Subtracting fractions

Instructions: There are three problems with multiple questions. For each question, type the answer in the space provided.

Question 2 of 6
 Reduce the fraction. Type in the denominator of the reduced fraction.

$$\frac{11}{14} - \frac{7}{14} = \frac{4}{14} = \frac{2}{x}$$

Type your answer in the box below and then press the Submit button.

View Rationale

📄 Concepts
📄 Terms
📄 Test

⏪ Prev
Next ⏩

Feedback

✘ INCORRECT

Answer

You answered:
6

The correct answer is:
7

Rationale

14 ÷ 2 = 7. 7 is the denominator.

Navigation Bar

Within the class, there is a Navigation bar with a button that will help students quickly move between Subtopics.

Linear Ratio and Proportion

🔍
☰
🐦
📅

Solving Problems With Linear Ratio and Proportion shows you how to set up and work problems using the linear ratio and proportion method. Example: 1 : 2 :: 2 : x. Let's begin.

Objectives:

- Write a linear proportion.
- Set up a proportion using the linear format.
- Solve drug dosage calculation problems using the linear ratio and proportion method.

- Linear Ratio and Proportion
- The Means and the Extremes
- Rule for Proportions
- Components of a Drug Dosage Problem
- Setting Up a Proportion
- Write in the Units
- Check the Units of

Media Library

DosageCalc.com offers a media library with audio pronunciations of key terms, drug names, videos, and animations.

Identifying the Numbers

Instructions: There are five problems. For each problem look at the number, then click the answer that corresponds to the number.

Question 5 of 5
What kind of a number is this number?
25

Select an answer by clicking on it, then click View Rationale to check your answer.

- Whole number
- Mixed number
- Fraction

Calculator

Students can also access a calculator within the class.

Identifying the Numbers

Instructions: There are five problems. For each problem look at the number, then click the answer that corresponds to the number.

Question 5 of 5
What kind of a number is this number?
25

Select an answer by clicking on it, then click View Rationale to check your answer.

- Whole number
- Mixed number
- Fraction

Searching Class Material

Students can also search the material by using the open search text box.

Identifying the Numbers

Instructions: There are five problems. For each problem look at the number, then click the answer that corresponds to the number.

Question 5 of 5
What kind of a number is this number?
25

Select an answer by clicking on it, then click View Rationale to check your answer.

- Whole number
- Mixed number
- Fraction

Concepts

Students can view Concepts related to the Modules.

Identifying the Numbers

🔍
☰
🍀
📅

Instructions: There are five problems. For each problem look at the number, then click the answer that corresponds to the number.

Question 5 of 5
 What kind of a number is this number?
 25

Select an answer by clicking on it, then click [View Rationale](#) to check your answer.

Whole number
 Mixed number
 Fraction

[View Rationale](#)

📄
 Concepts

📄
 Terms

📄
 Test

← Prev

Next →

Terms

Students can view Terms related to the Modules.

Identifying the Numbers

🔍
☰
🍀
📅

Instructions: There are five problems. For each problem look at the number, then click the answer that corresponds to the number.

Question 5 of 5
 What kind of a number is this number?
 25

Select an answer by clicking on it, then click [View Rationale](#) to check your answer.

Whole number
 Mixed number
 Fraction

[View Rationale](#)

📄
 Concepts

📄
 Terms

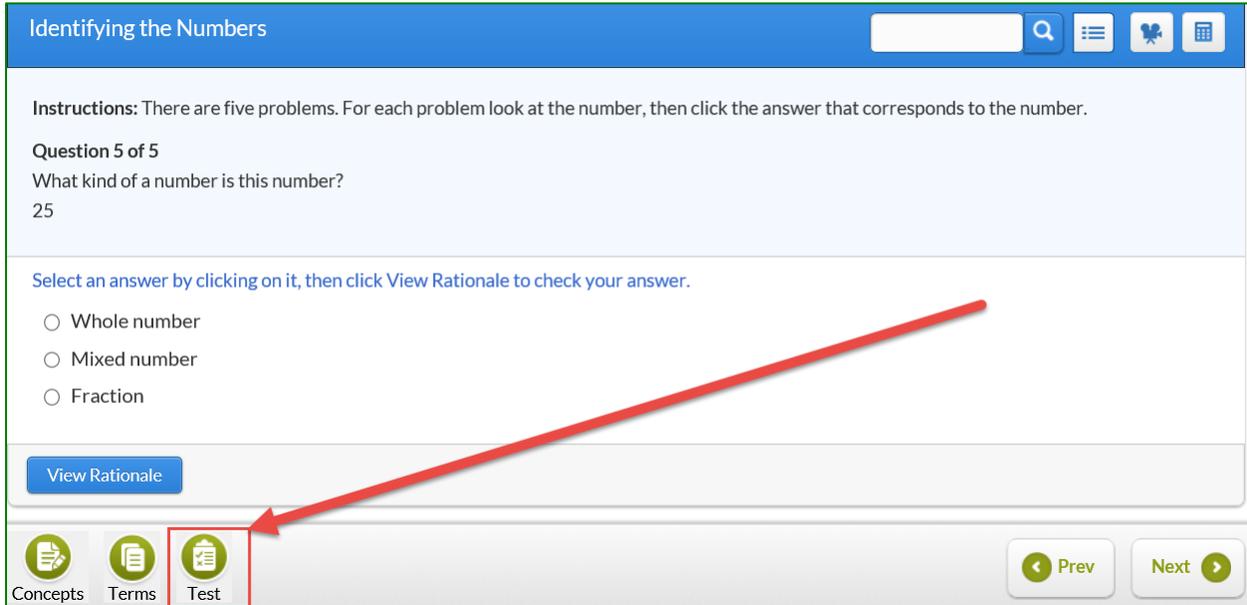
📄
 Test

← Prev

Next →

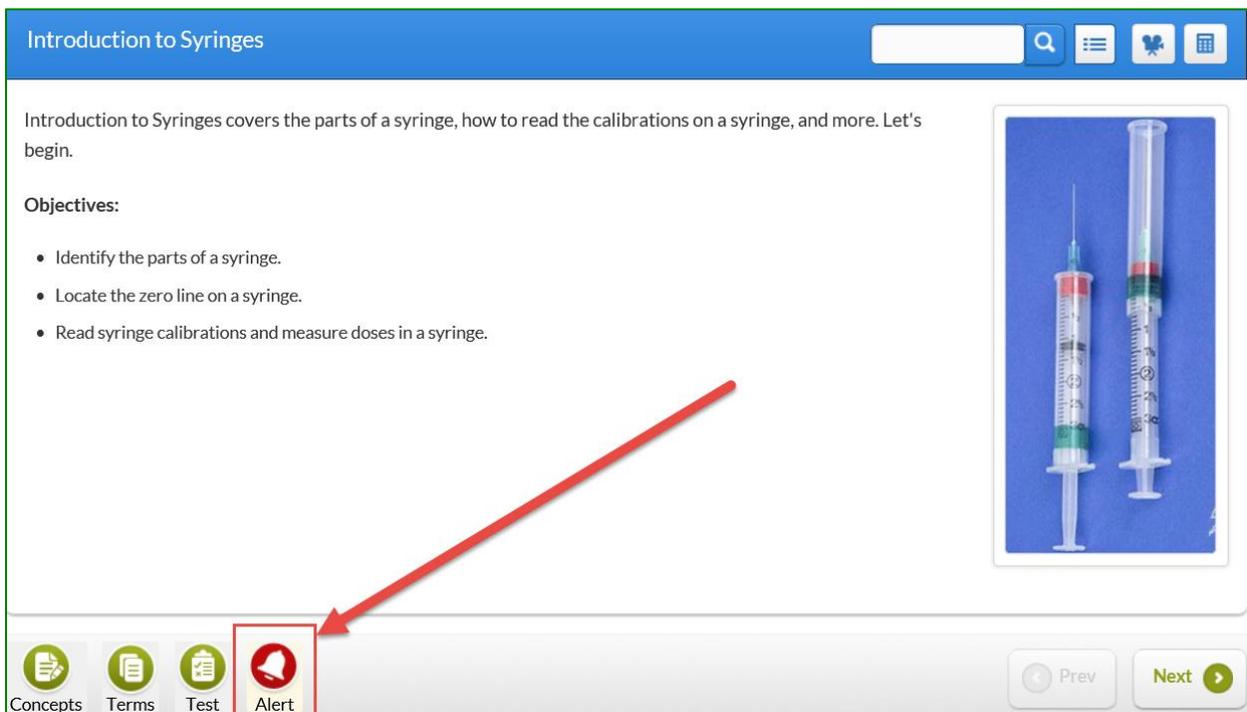
Test

Students can access the Module Tests by clicking the “Test” button.



Alert

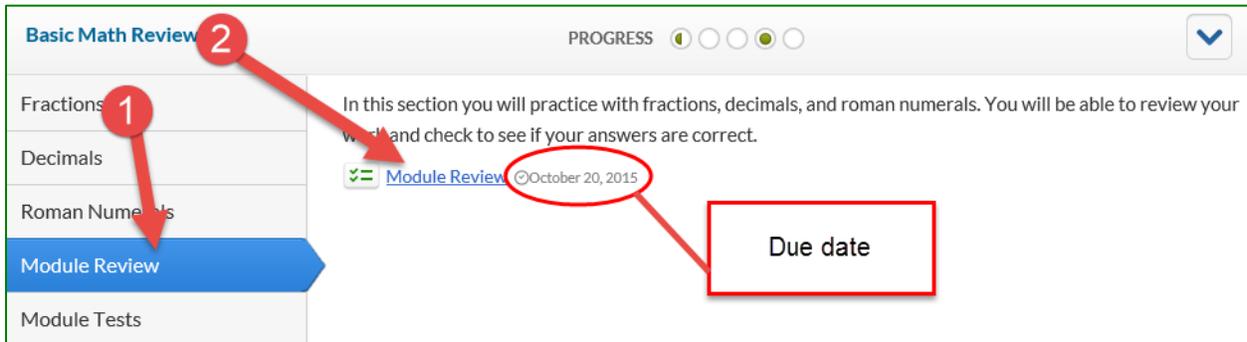
“Alert” highlights high-alert drugs. These correlate with the Davis Drug Guide, so students using that title will be familiar with the layout of this section.



Module Reviews

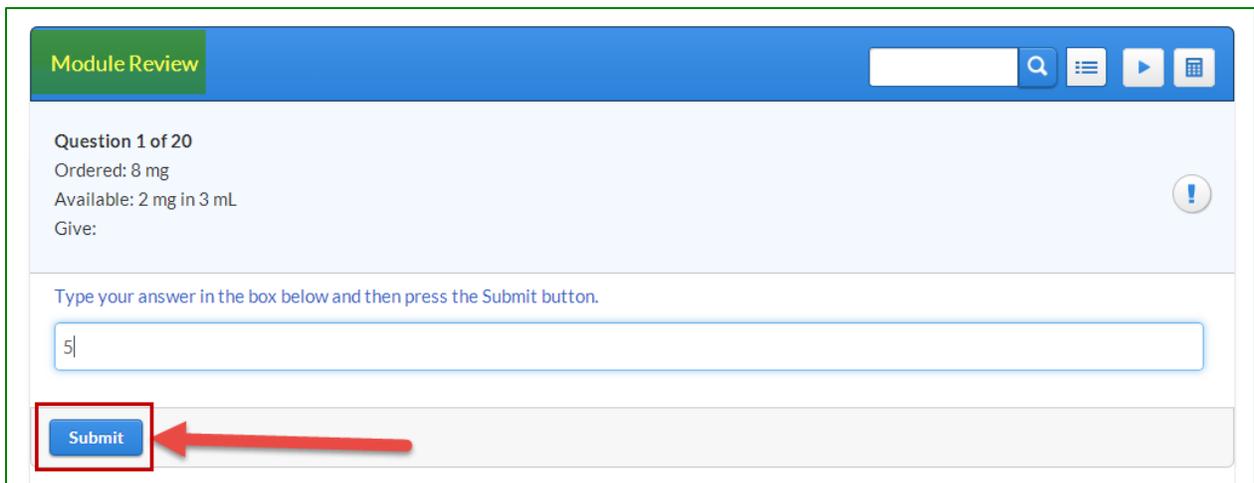
Student performance within Module Reviews **will be graded and reported to the instructor's gradebook.**

To begin working, students click on the Module Review button. Reviews usually have **due dates**. Students must complete the Review **in advance of the due date** in order for the grade to be recorded in the instructor's gradebook. The due date will be displayed to the right of the Review name. After students click on the Review, a message will alert that this is a gradable assignment.

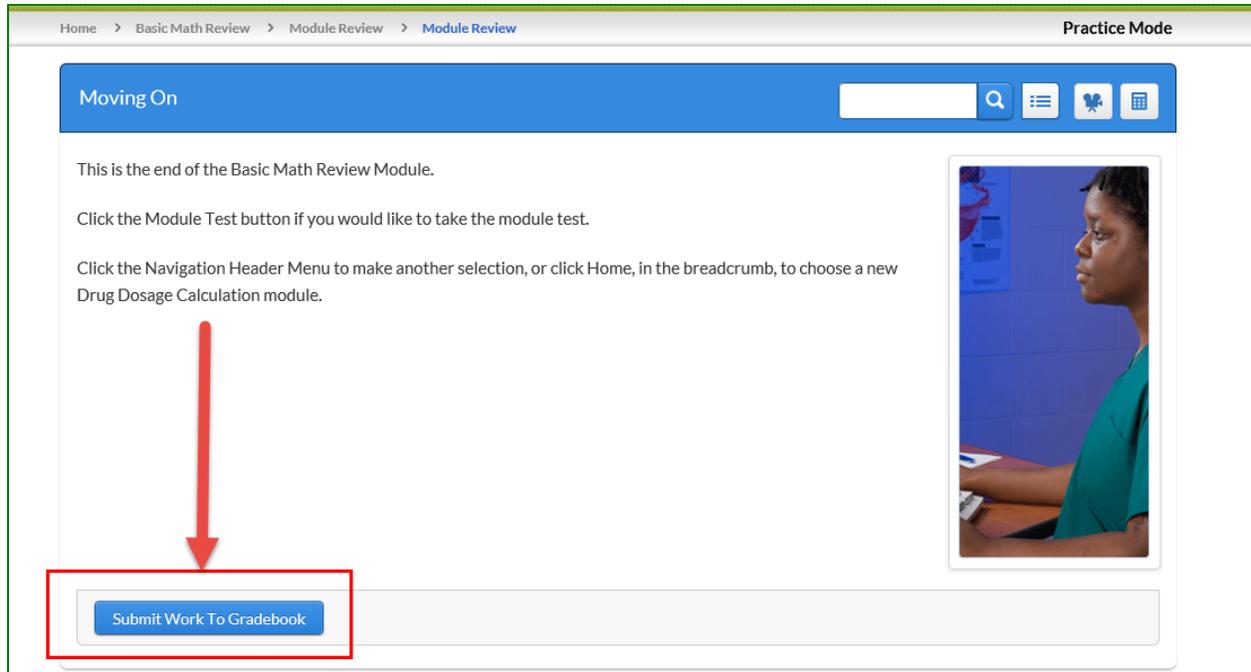


Module Review Submission

Students answer the questions and then click the "Submit" button.



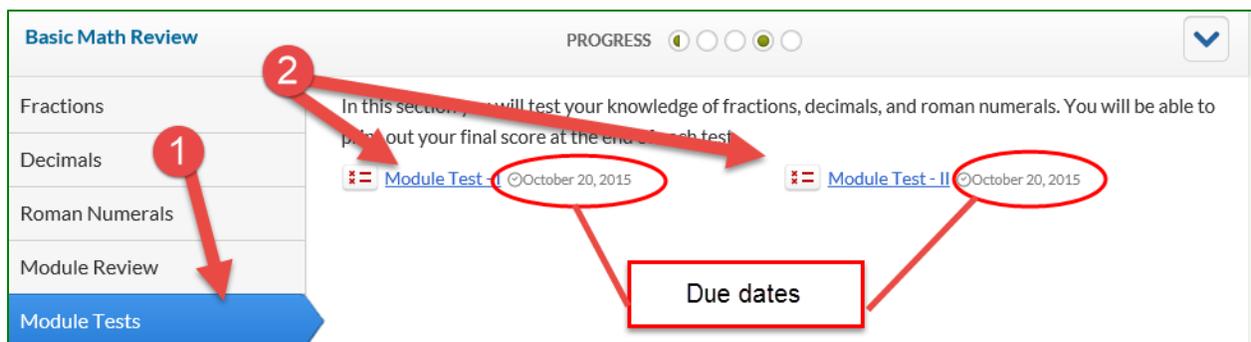
After students have answered the last question of the Review, they click the "Submit Work to Gradebook" button at the bottom of the page. Here, they follow the instructions on how to submit the work to the gradebook (see pg. 15).



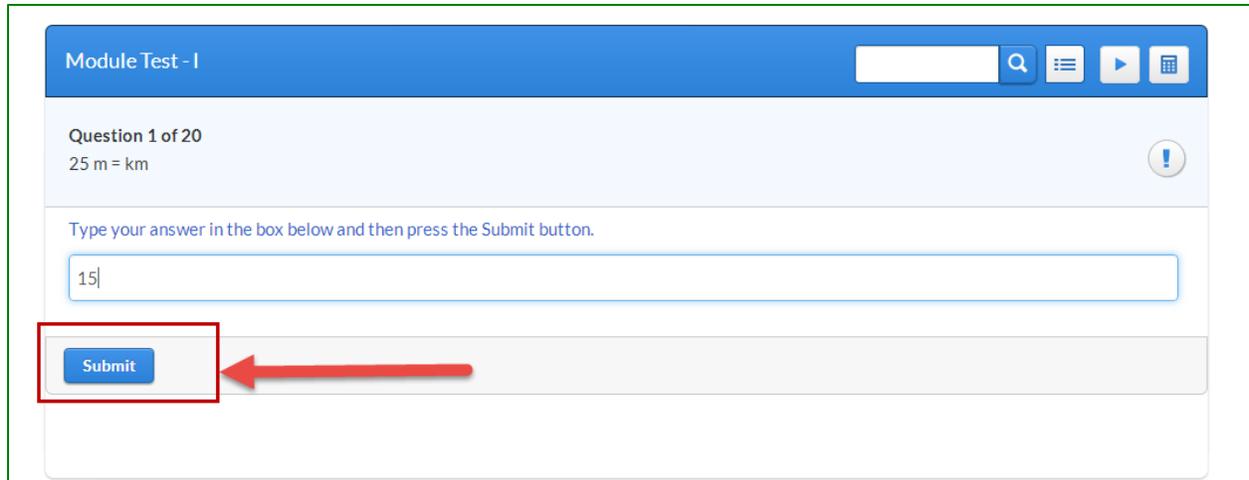
Module Tests

Student performance within Tests **will be graded and reported to the instructor's gradebook**. There are typically two Tests within each Module.

To begin working on a Module Test, students click on the "Module Tests" button. Tests usually have **due dates**. Students must complete the Test **in advance of the due date** in order for the grade to be recorded in the instructor's gradebook. The due date will be displayed to the right of the Test name. After students click on the Test name, a message will alert that work will be submitted to the gradebook.



Students answer the Test questions and then click the "Submit" button. After students have answered the last question of the Test, they follow the instructions on how to submit the work to the gradebook (see pg. 15).



Module Test - I

Question 1 of 20
25 m = km

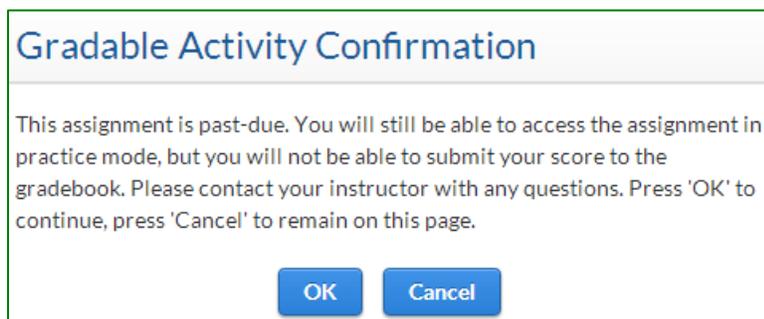
Type your answer in the box below and then press the Submit button.

15

Submit

Past-Due Tests and Reviews

If the due date for a Test or Review has passed, a message will display informing students that they are no longer able to submit work to their instructor's gradebook.



Gradable Activity Confirmation

This assignment is past-due. You will still be able to access the assignment in practice mode, but you will not be able to submit your score to the gradebook. Please contact your instructor with any questions. Press 'OK' to continue, press 'Cancel' to remain on this page.

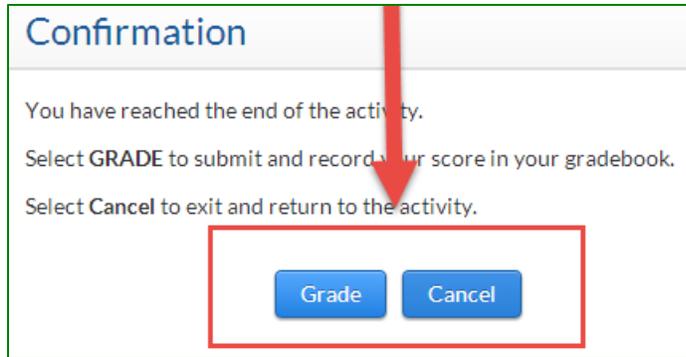
OK Cancel

Submitting Work to the Gradebook

Instructors can choose two different grading approaches: (1) grade on first attempt, or (2) practice first then submit the work for grading. For both approaches, **students must click "Grade" in order to submit work to the instructor's gradebook.**

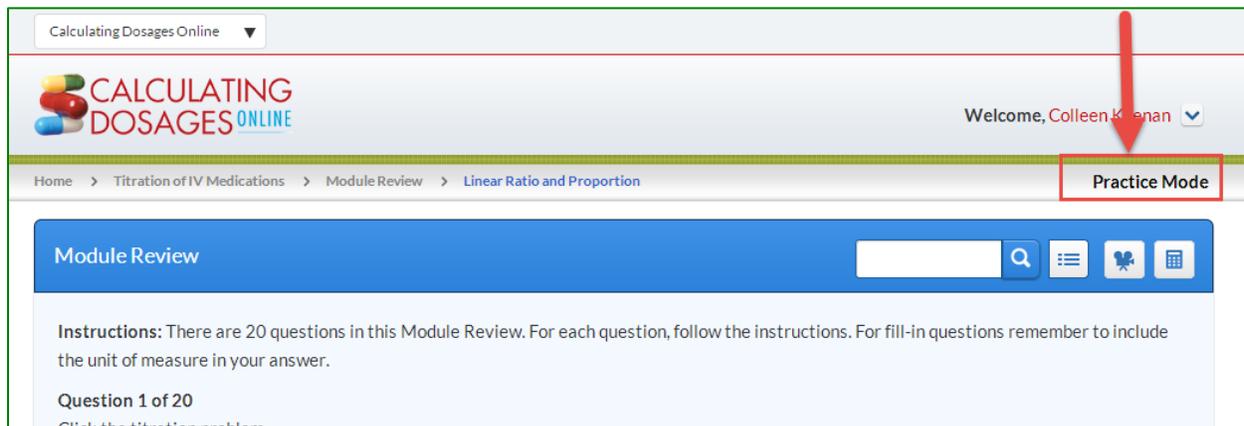
Grade on First Attempt

If the instructor elects to **grade on first attempt**, students will receive a pop-up message at the end of the Review or Test. Students click "Grade" to submit the work to their instructor's gradebook, or click "Cancel" if they want to review or amend any answers.



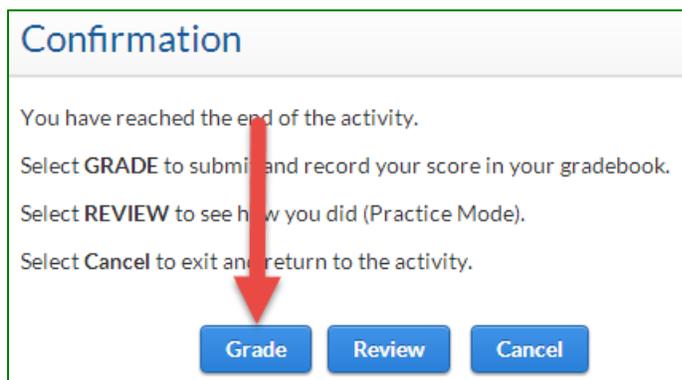
Practice Mode

Instructors may also choose to allow students to practice first and then choose when to have the work graded. Here, the words "Practice Mode" will be displayed at the top right corner of the screen.



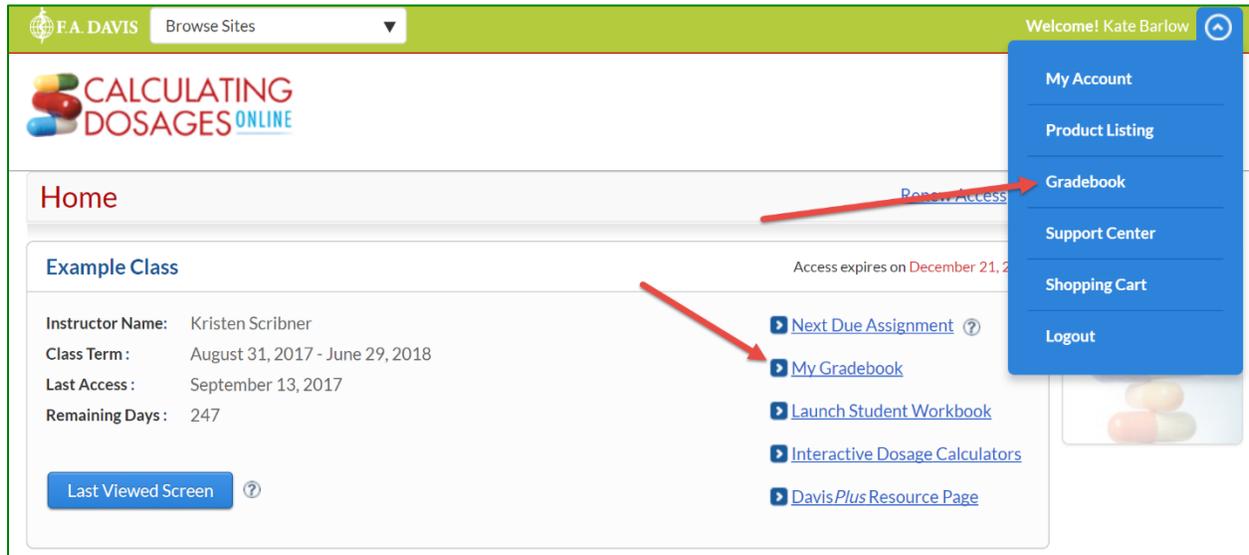
After completing the Test or Review, there will be three choices: Grade, Review, and Cancel. **Important note:** "Review" and "Cancel" will not submit the work to the instructor's gradebook. Students **must** click the "Grade" button to record their work in the instructor's gradebook.

Students click the "Grade" button to submit work to the instructor's gradebook. If students click the "Review" button, they will be able to review their answers to see how they performed, or they can click "Cancel" if they want to review or amend their Review or Test prior to grading.



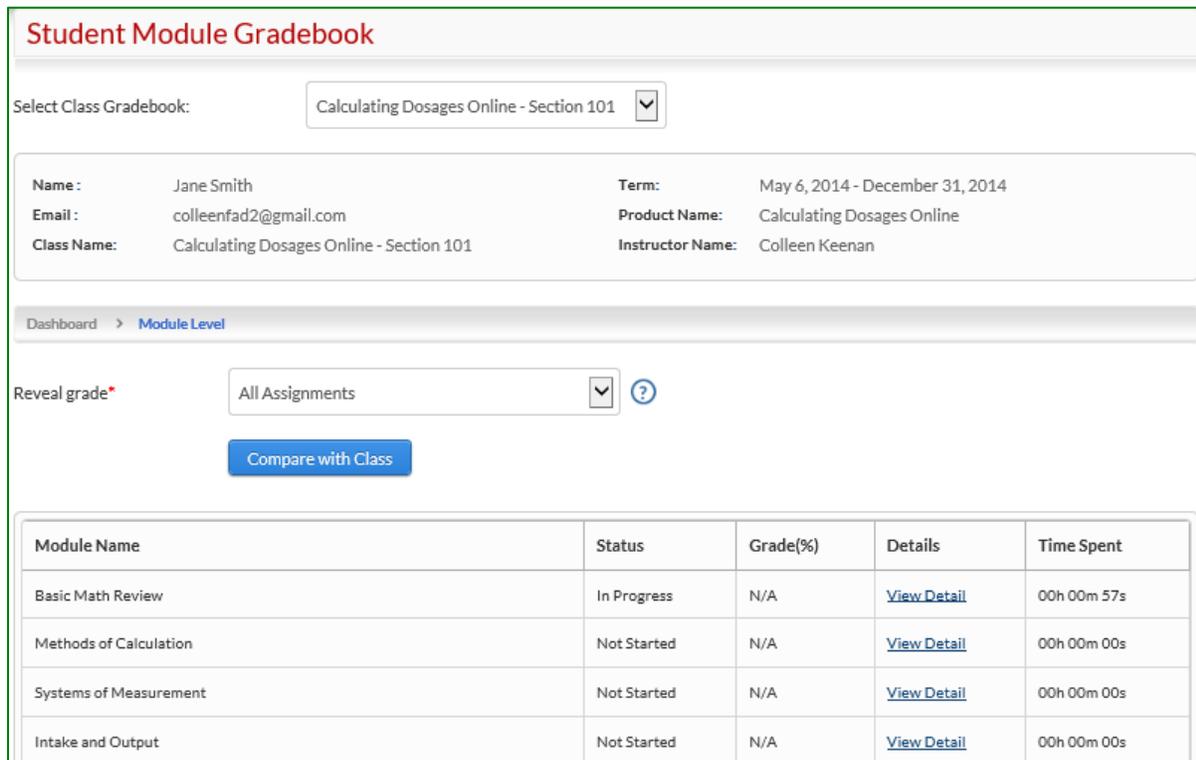
GRADEBOOK

Students can access their gradebook from two different locations on the dashboard. They can access it within the class details or they can access it from the account dropdown menu.



Module Grades

Upon opening the gradebook, the "Student Module Gradebook" will be displayed.



Specific Grades

To view grades within a specific Module, students click on the “View Details” link to the right of the Module name. The practice exercises, reviews, and tests will then be displayed. Please note that **only Reviews and Tests actually receive a score.**

Module Name	Status	Grade(%)	Details	Time Spent
Basic Math Review	In Progress	N/A	View Detail	01h 28m 31s
Methods of Calculation	In Progress	N/A	View Detail	00h 12m 17s
Systems of Measurement	In Progress	N/A	View Detail	00h 17m 34s
Intake and Output	In Progress	N/A	View Detail	00h 04m 33s
Administration of Oral Medications	In Progress	N/A	View Detail	00h 02m 21s
Reading Medication Labels	In Progress	N/A	View Detail	00h 00m 00s
Syringes and Needles	In Progress	N/A	View Detail	00h 03m 00s
Administration of Parenteral Medications	In Progress	N/A	View Detail	00h 06m 55s
Reconstitution of Powdered Medications	In Progress	N/A	View Detail	00h 00m 45s
IV Calculations	In Progress	N/A	View Detail	00h 02m 58s
Pediatric Calculations	In Progress	N/A	View Detail	00h 01m 17s
Developing Competency in Drug Dosage Calculations	In Complete	N/A	View Detail	00h 00m 00s
Titration of IV Medications	In Progress	N/A	View Detail	00h 01m 34s

[Print](#)

Section	Topic	Due Date	Completed Date	Status	Score	Attempts	Time Spent
Fractions	Introduction to Fractions	12/31/2014	N/A	In Progress	N/A	N/A	00h 39m 35s
Fractions	Lowest Common Denominator	12/31/2014	N/A	Not Started	N/A	N/A	00h 00m 00s
Fractions	Addition of Fractions	12/31/2014	N/A	Not Started	N/A	N/A	00h 00m 00s
Fractions	Subtraction of Fractions	12/31/2014	N/A	In Progress	N/A	N/A	00h 00m 09s
Fractions	Multiplication of Fractions	12/31/2014	N/A	In Progress	N/A	N/A	00h 02m 06s
Fractions	Division of Fractions	12/31/2014	N/A	Not Started	N/A	N/A	00h 00m 00s
Decimals	Working with Decimals	12/31/2014	N/A	In Progress	N/A	N/A	00h 20m 12s
Decimals	Addition of Decimals	12/31/2014	N/A	Not Started	N/A	N/A	00h 00m 00s
Decimals	Subtraction of Decimals	12/31/2014	N/A	In Progress	N/A	N/A	00h 03m 26s
Decimals	Multiplication of Decimals	12/31/2014	N/A	Not Started	N/A	N/A	00h 00m 00s
Decimals	Division of Decimals	12/31/2014	N/A	Not Started	N/A	N/A	00h 00m 00s
Decimals	Rounding of Decimals	12/31/2014	N/A	Not Started	N/A	N/A	00h 00m 00s
Roman Numerals	Roman Numerals	12/31/2014	N/A	Not Started	N/A	N/A	00h 00m 00s
Roman Numerals	Adding Roman Numerals	12/31/2014	N/A	Not Started	N/A	N/A	00h 00m 00s
Roman Numerals	Subtracting Roman Numerals	12/31/2014	N/A	Not Started	N/A	N/A	00h 00m 00s
Module Review	Module Review	12/31/2014	N/A	In Progress	N/A	1	00h 00m 00s
Module Tests	Module Test - I	12/31/2014	05/15/2014	Completed	0	4	00h 13m 30s
Module Tests	Module Test - II	12/31/2014	05/15/2014	Completed	0	2	00h 09m 33s

DOSAGE CALCULATORS

A link to interactive dosage calculators is available in the student dashboard.

Example Class Access expires on **January 01, 2525**

Instructor Name: Kristen Scribner [▶ Next Due Assignment](#) ?

Class Term: August 31, 2017 - June 29, 2018 [▶ My Gradebook](#)

Last Access: September 13, 2017 [▶ Launch Student Workbook](#)

Remaining Days: 246 [▶ **Interactive Dosage Calculators**](#)

[▶ Davis Plus Resource Page](#)

[Last Viewed Screen](#) ?

STUDENT WORKBOOK

Students also have access to a supplemental workbook in PDF format. Answer keys are included.

Example Class Access expires on **January 01, 2525**

Instructor Name: Kristen Scribner [▶ Next Due Assignment](#) ?

Class Term: August 31, 2017 - June 29, 2018 [▶ My Gradebook](#)

Last Access: September 13, 2017 [▶ **Launch Student Workbook**](#)

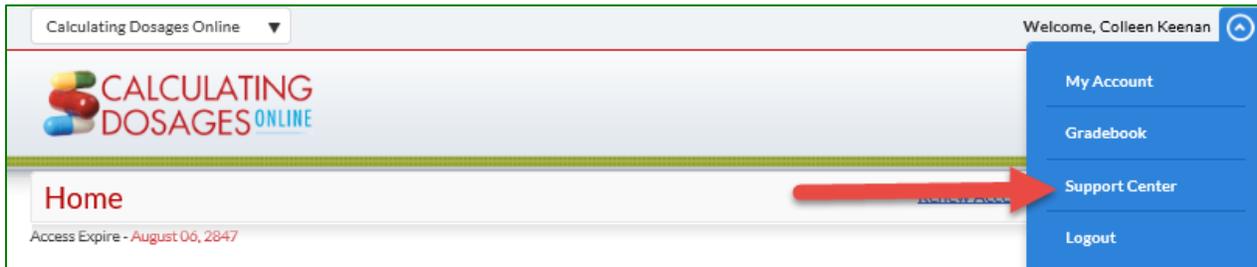
Remaining Days: 246 [▶ Interactive Dosage Calculators](#)

[▶ Davis Plus Resource Page](#)

[Last Viewed Screen](#) ?

TECHNICAL SUPPORT

If students have any problems with the product, they should call 888-323-2847 or e-mail support@fadavis.com. They should also review the online Support Center, which offers helpful videos and other support information. The Support Center link can be found at the top right of the dashboard, in the drop-down menu.



Students may choose from a variety of sources for help and support, including videos, documents, and connections to our customer service representatives.

